

Town of Ayer
Community Preservation Committee

Town Hall * One Main Street * Ayer, MA 01432

Minutes for 11/4/2015 - Approved 12/2/2015

Location: Town Hall, 1st Floor

Members present: Janet Providakes (JP) [Housing Authority]- Chair, Beth Suedmeyer (BAS) [At Large], Richard Durand (RD) [Parks & Recreation], Jess Gugino (JG) [Conservation Commission]- Clerk

Not present: Barry Schwarzel (BES) [Historical Commission], Jenn Gibbons (JRG) [Planning Board], Vacancy [At Large]

APAC taped: NO

6:05 PM – Open Meeting

• **Approval of Minutes**

- RD moved to accept the minutes for 10/7/2015 as corrected; JG 2nd.
 - Motion approved unanimously.

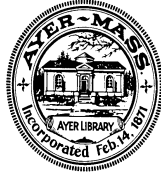
• **Accounts Payable**

- Northeast Document Conservation Center: \$17,397, for Fire Station photo restorations.
 - Invoice # 9240, dated 10/22/2015.
 - BAS moved to approve payment of \$17,397 to NDCC; RD 2nd.
 - Motion approved unanimously.
- Conway School, for Open Space & Recreation Plan (OSRP), outstanding invoice.
 - BAS now has the GIS data in hand but is still looking for a Word document version that is more easily editable than the layout version provided.
 - It was agreed that the OSRP Update Committee should approve payment prior to CPC releasing its funds.
 - JP will email Town Accountant Lisa Gabree with the information that CPC will hold off signing this invoice until 1) an editable document and survey data have been received; and 2) the OSRP Update Committee has signed off.

OLD BUSINESS

• **Fire Station Photo Restoration Project**

- The Grant Agreement with the Fire Department has now been signed by JP; Jannice Livingston, Chair of the Board of Selectmen (BOS); and Fire Department Chief Robert Pedrazzi.
- After discussion, JP will contact Town Administrator Robert Pontbriand and IT Administrator Cindy Knox for solutions to create a central repository in Town Hall for CPC documents.
- BAS asked that CPC be notified as to where the digital archives will be stored so that they are available to the public on-line.
 - JP suggested a copy or link at Ayer Public Library would also be beneficial.



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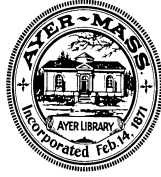
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NEW BUSINESS

- **Open Space Discussion: 126 West Main Street**
 - Former Selectwoman Pauline Conley contacted JP suggesting CPC might be interested in acquiring this parcel for Open Space.
 - The lot is .33 acre in size (14,520 sq. ft.), and the house previously standing on it has been demolished.
 - It is on the market for \$99,000.
 - The owner went before the ZBA for a variance to divide the lot for construction of two separate structures.
 - ZBA denied the request down and wants it to remain a single family house lot.
 - The ZBA was also not pleased that the original house was demolished prior to the owner coming before the ZBA.
 - Because of the size of the lot, CPC members were doubtful this was a viable Open Space purchase but the issue of whether Parks & Recreation might be interested in the lot, for something like a pocket park or other use, was discussed.
 - JP will contact Parks & Recreation Supervisor Jeff Thomas to take a look.

- **Committee Updates**
 - Historical Commission
 - No report.
 - Housing Authority
 - Nothing new to report.
 - Parks & Recreation Department
 - RD said Parks & Rec is working on the design of a perimeter path around Pirone Park.
 - A 'Youth Outdoors!' program is now underway to provide outdoor recreational opportunities (e.g. hikes, campouts) for kids and families in Ayer.
 - Conservation Commission
 - ConCom is continuing its review of the draft comprehensive pond study report by Geosyntec.
 - Planning Board
 - No report.
 - Open Space & Recreation Plan Update Committee
 - BAS will be scheduling a meeting within the next few weeks.

- **7:00 PM – Adjourn Meeting**
 - CPC's Next Meeting: December 2, 6 p.m.
 - RD moved to adjourn; JG 2nd.



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